



**CUMBERLAND VALLEY  
SCHOOL DISTRICT**

*Soaring to Greatness, Committed to Excellence*

**Cumberland Valley High School  
6746 Carlisle Pike  
Mechanicsburg, PA 17050  
717-506-3660**

Mrs. Judy Baumgardner  
High School Principal

Mr. Rob Martin  
Associate Principal

Dr. Michael Jones 12<sup>th</sup> Grade Principal  
Mr. David Gilbert 11<sup>th</sup> Grade Principal  
Mr. Nick Wilson 10<sup>th</sup> Grade Principal  
Mr. Brian Robinson 9<sup>th</sup> Grade Principal

Dear Parents/Guardians:

On February 5-11, students currently in grades 9-11 will have the opportunity to select courses for the 2018-2019 school year through the CVSIS portal. Over the past two weeks, teachers and school counselors have been discussing course recommendations for next year with students and students should have a list of the courses that they will be requesting. Current 8<sup>th</sup> graders will begin this process in the coming weeks and information about their process will be communicated by the middle schools.

Parents can view the course requests for their students by going to CVSIS and clicking on the Course Requests Tab (see red box below). Parents will be able to view the courses that have been recommended by their student's teachers and any courses that the student has requested.

The screenshot shows the eSD Student Portal interface. At the top, there is a navigation bar with tabs: Profile, Attendance, Schedule, Discipline, Immunization, Transcript, Report Card, Buses, **Course Request** (highlighted with a red box), Gradebook, Progress Report, Elem Report Card, and Ass. Below the navigation bar, the Student Information section displays: First Name: Tristan, Middle Name: Dunham, Last Name: Aldrich, ID Number: 00600980, Grade: 10, and Gender: Male. Below this, the Course Request section has two checkboxes: ☒ Pending Approved Requests and ☒ Approved Requests. A table lists course requests with columns: Course#, Course Name, Department, Subject, Comments, and Alternate Course. The table contains four rows: 1. MATALG0A, Algebra I (CC), Mathematics, Mathematics, MATPFPLV, Personal and Family Finance. 2. PED11-12, Physical Education 11/12, Physical Education, Physical Education. 3. ENG11H00, College English 11 H(SUNY), English, English Language Arts. 4. LOTCHN1, Mandarin Chinese I, Foreign Language, World Languages. Each row has a yellow plus icon in the right margin.

Course#	Course Name	Department	Subject	Comments	Alternate Course
MATALG0A	Algebra I (CC)	Mathematics	Mathematics	MATPFPLV	Personal and Family Finance
PED11-12	Physical Education 11/12	Physical Education	Physical Education		
ENG11H00	College English 11 H(SUNY)	English	English Language Arts		
LOTCHN1	Mandarin Chinese I	Foreign Language	World Languages		

After the course request window closes, your student's course selections will be reviewed by their school counselor to ensure they meet graduation requirements, prerequisites, etc. Additionally, a final version of the course requests will be communicated to parents and students for final verification. The date for final verification is still to be determined.

If you have questions after speaking to your student about specific courses recommended by a teacher, please contact the recommending teacher.

For questions about the scheduling process, please contact your student's school counselor. Please be aware that counselors are handling high volumes of schedule inquiries at the moment and their response to you may be delayed.

Sincerely,

High School Administration