

# Cumberland Valley School District

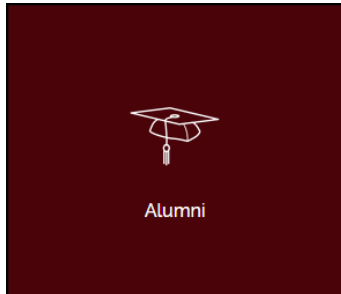
## Online Registration Guide



Visit the Cumberland Web Store to REGISTER ONLINE!

<https://Cumberland.RevTrak.net>

### Select the Alumni Button



- ◆ Click on the **Alumni** Button located on the Home Page.
- ◆ Select “**Click Here to Register**” to proceed with the registration process.

- ◆ If you have not already logged into or created a Web Store account, you will be prompted to do so now using your **Email Address** and **Password**.
- ◆ Select the exact participant for which the transcript is being requested. You may also select “**A New Person**” if they are not currently listed in your account.

**\*NOTE:** The selected participant *MUST* be the name of the person requesting the transcript.

#### Alumni Transcripts

Class #: Alumni Transcripts 2022

Date: 3/4/2022 - 12/31/2022

Days: Su, Mo, Tu, We, Th, Fr, Sa

[CLICK HERE to Register for this Class](#)



The screenshot shows the 'CHECKOUT' page with a 'VERIFY' button at the top. Below it is a 'Review & Submit' section. The 'BILLING' section shows the bill to: Matthew Lamb, 555 Street Dr, Minneapolis, MN 55555, with an 'EDIT' button. The 'PAYMENT METHOD' section has a 'CHANGE' button and a message 'Please select a payment option'. The 'ITEMS' section lists 'PSAT-10 TEST - LAMB, MATTHEW' for \$40.00. The 'SUB TOTAL' and 'TOTAL' are both \$40.00. At the bottom, there is a checkbox for 'I'm not a robot' and a CAPTCHA logo.

- ◆ Answer ALL required questions before clicking either the “**Add to Shopping Cart**” or “**Continue Shopping**” button at the bottom of the page.
- ◆ Within the **Checkout** screen, verify your billing address and payment method. Select “**I’m not a robot.**”
- ◆ Finally, select “**Place Order.**” The payment will process, and a **Receipt** will appear. Your receipt will also be emailed to the address on file.